



BlueWaveNJ Public Interest Foundation

Building our future...one person at a time

After-school Tutoring Application for Academic Year 2011-2012

Applications Due August 31st

Begins September 19th, 2011 - Schedule notification by September 12th

Child's Name _____ Child's Grade _____
First Last

Child's email _____ Child's Cell # _____

Parent /guardian _____ Email _____
First Last

Address _____
Street Apt./Fl.

City _____ State _____ Zip Code _____

Home Tel.# _____ Bus.# _____ Cell# _____

* Circle the best way to contact you in the event weather conditions result in a last minute schedule change *

Emergency Contact _____
Name Home Phone # Cell #

School Attending _____
Address Phone #

Primary Teacher's name _____

Income Verification/Documentation

REQUIRED TO START TUTORING 1

Total number of Persons in household _____

TOTAL* annual income for the household _____

*Include income from wages, welfare, child support, alimony, pensions, retirement, SSI and unemployment

Please provide us with documentation of income from: W2, income tax return, 1099, or your last two pay stubs.

- 1. Our grantors require income verification. All personal information is kept strictly confidential. No application will be processed without all documentation.

Best Day/Time for tutoring (all sessions are conducted at the Montclair Public library)
Monday___ **Tuesday**___ **Wednesday**___ **Thursday**___ (check all available days)
3:00-4:00__ **3:30-4:30**__ **4:00-5:00**__ **4:30-5:30**__ **5:00-6:00**__ (check all possible times)

My child participates in the following after-school activities: **Sports**___ **Theatre**___
Music___ **Other**___ (check all that apply)

Areas of Demonstrated Need:

math___ **reading comprehension**___ **reading fluency**___
writing___ **vocabulary**___ **science**___

Describe any academic, behavioral or social issues that affect your child’s ability to learn

Attach a copy of your child’s year-end report card and assessment test results.

Tutoring Policies

- 1. Two unexcused absences will result in ineligibility to participate in this tutoring program.** If your child is unable to attend the scheduled tutoring session, **you must call (973-746-0553) or (973-558-1283) or email info@bwpif.org by noon the day of the session** in order to avoid incurring an unexcused absence.
- 2. The student must be on time.** Persistent tardiness will result in a warning to the parent and may lead to expulsion from the program.
- 3. Respect for others, their or the library’s property as well as all policies of the Montclair Public Library must be adhered to.** If your child violates this code of behavior, you will be notified and a meeting scheduled for you, your child and the director.
- 4. The cancellation of tutoring due to weather conditions will follow the Montclair School District (MSD) guidelines. If school is in session there will be tutoring. If MSD after school activities are cancelled, tutoring will be cancelled. In the event of deteriorating weather conditions during the day, by noon we will make a decision about cancelling the tutoring for the day and notify you (by email or “the best way to reach you”).**
- 5. The Montclair School District calendar and updated school closing information can be found at www.montclair.k12.nj.us. NOTE: Normal tutoring schedules will be held on early dismissal days.**

This application is an acknowledgement of your child’s participation in the BWPIF, After-School Tutoring Program. By signing this application you are authorizing and giving permission for your child to participate in our tutoring program. Adding your initials will give us permission to contact your child’s teachers’ to discuss appropriate curriculum for your child.

BWPIF is not responsible for your child’s transportation to and from the Library.

Parent/Guardian Signature _____ Date _____

Parent/Guardian (print name) _____ Initials _____

Pages 1 & 2 must be completed and submitted to schedule your child for tutoring. Page 3 is for your records.



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